

## **Finishing Foreman**

### **Job Description:**

Due to continued business expansion, a great opportunity has arisen for a permanent position in our project division.

You will be involved in a wide variety of projects from educational, commercial and residential.

The Finishing Foreman provides leadership and is responsible for supervising all direct & subcontracted labour onsite to ensure productivity, safety and quality control of all activities.

The Finishing Foreman will report to the site manager and follow all guidelines & schedules as appropriate.

### **Principal Duties and Responsibilities:**

- Liaise and communicate closely with the design team, Site Manager and other stakeholders.
- Report any errors / omissions to the Project Manager and Site Manager
- Coordinate the daily resourcing and control of site labour and ordering of materials.
- Coordinate snagging crews, overseeing effective completion of snag lists.
- Carry out company procedures and recording performance and progress of site operations and subcontractors.
- Effective planning of tasks and efficiently organising the plant and site facilities in order to meet deadlines.
- Ensure works are carried out in compliance with building regulations, health and safety and environmental standards and to a high quality.
- Review and monitoring of work to programme schedule
- Review RAMs for the works in hand
- Maintain accurate records of extra works and variations and ensuring appropriate communication of the same.
- Ensure compliance with drawings, specifications, building regulations and good building practice.
- Ensure compliance with the company's quality procedures.
- Carry out / attend white board / coordination meetings.
- Responsible for Maintaining a tidy, safe site / work areas, in compliance with health & safety guidelines/standards.

### **Skills and Experience**

- Must have worked on large-scale building projects.
- Preferably from a trade background.
- Experience organizing direct labour and sub-contractors.
- Experience in a foreman's position
- Strong finishing experience
- Team player
- Basic Computer skills

**Benefits**

- Pension
- Company Vehicle
- Company Phone
- Company Laptop

**Selection Criteria / Person Specification:**

- Site-based experience including working in a fast paced and pressured environment adhering to strict deadlines and budgets.
- Ability to interpret drawings.
- Extensive finishing experience of civils & Utilities including Power, Water & Sewage
- Valid Safe pass, manual handling,
- Will have excellent organisational skills with the ability to manage multiple tasks simultaneously,
- Good analytical and problem-solving skills
- Willingness to Travel
- Full driving licence

Please list all other relevant tickets held including expiry dates.

Excellent remuneration packages available for the correct candidates

Job Types: Full-time, Permanent